

Course Agenda



Certification of Capability in Business Analysis

Lesson 01 - Introduction to IIBA CCBA® version 3.0 Certification Program:

- Introduction to IIBA® CCBA Certification Program
- Purpose of the BABOK® v 3.0 Guide
- What is Business Analysis?
- Who is a Business Analyst
- Structure of the BABOK® v 3.0 Guide

Lesson 02 - Business Analysis Key Concepts

- The Business Analysis Core Concept Model
- Key Terms
- Requirements Classification Schema
- Stakeholders
- Requirements and Designs

Lesson 03 - Business Analysis Planning and Monitoring:

- Overview of Business Analysis Planning and Monitoring
- Core Concept Model in Business Analysis Planning and Monitoring
- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Performance Improvements

Lesson 04 - Elicitation and Collaboration:

- Overview of Elicitation and Collaboration
- Core Concept Model in Elicitation and Collaboration
- Prepare of Elicitation
- Conduct Elicitation
- Confirm Elicitation Results
- Communicate Business Analysis Information
- Manage Stakeholder Collaboration

Lesson 05 - Requirements Lifecycle Management:

- Overview of Requirements Lifecycle Management
- Core Concept Model in Requirements Lifecycle Management
- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements Changes
- Approve Requirements

Lesson 06 - Strategy Analysis:

- Overview of Strategy Analysis
- Core Concept Model in Strategy Analysis
- Analyze Current State
- Define Future State
- Assess Risks
- Define Change Strategy

Lesson 07 - Requirements Analysis and Design Definition:

- Overview of Requirements Analysis and Design Definition
- Core Concept Model in Requirements Analysis and Design Definition
- Specify and Model Requirements
- Verify Requirements
- Validate Requirements
- Define Requirements Architecture
- Define Design Options
- Analyze Potential Value and Recommend Solution

Lesson 08 - Solution Evaluation:

- Overview of Solution Evaluation
- Core Concept Model in Solution Evaluation
- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations
- Assess Enterprise Limitations

Lesson 09 - Underlying Competencies:

- Overview of Underlying Competencies
- Analytical Thinking and Problem Solving
- Behavioral Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Tools and Technology

Lesson 10 - Techniques:

- Acceptance and Evaluation Criteria
- Backlog Management
- Balanced Scorecard
- Benchmarking and Market Analysis
- Brainstorming
- Business Capability Analysis
- Business Cases
- Business Model Canvas
- Business Rules Analysis
- Collaborative Games
- Concept Modelling
- Data Dictionary
- Data Flow Diagrams
- Data Mining
- Data Modelling
- Decision Analysis
- Decision Modelling
- Document Analysis
- Estimation
- Financial Analysis
- Focus Groups
- Functional Decomposition
- Glossary
- Interface Analysis
- Interviews
- Item Tracking
- Lessons Learned
- Metrics and Key Performance Indicators
- Mind Mapping
- Non-Functional Requirements Analysis
- Observation
- Organizational Modelling
- Prioritization
- Process Analysis
- Process Modelling
- Prototyping

- Reviews
- Risk Analysis and Management
- Roles and Permissions Management
- Root Cause Analysis
- Scope Modelling
- Sequence Diagrams
- Stakeholder List, Map or Personas
- State Modelling
- Survey or Questionnaire
- SWOT Analysis
- Use Cases and Scenarios
- User Stories
- Vendor Assessment
- Workshops

Lesson 11 - Perspectives:

- Overview of Perspectives
- Agile
- Business Intelligence
- Information Technology
- Business Architecture
- Business Process Management